

MEMORANDUM OF UNDERSTANDING BETWEEN The WiderNet Project AND _____ (organization)

The purpose of this Memorandum is to promote cooperation and coordination between the WiderNet Project and the subscriber who receives the eGranary Digital Library. A hard copy of this agreement will be provided upon delivery of the hard drive with the eGranary Digital Library.

The WiderNet Project will provide a copy of the eGranary Digital Library via hard drive to the subscriber.

The subscriber will make eGranary Digital Library materials available to their university community via their university intranets, but under no circumstances put the materials on a public Web site on the Internet.

The WiderNet Project will provide regular updates of the eGranary Digital Library to the subscriber, and the subscriber agrees to receive and implement these updates for their local community.

The eGranary Digital Library is to be accessible only through the subscriber's local intranet and at no cost to users.

Copyrights belong to the original authors. eGranary Digital Library materials must remain in their original form including all citations, copyright information, author information, and credits. Use of the eGranary Digital Library materials must be in a matter consistent with fair academic use, and not copied or used without proper credit and/or permission.

Unless purchased, the eGranary Digital Library hard drives are property of The WiderNet Project. They are on loan to the subscriber for the purpose of hosting the eGranary Digital Library only. Information on the hard drives should not be changed. Alterations will be lost when the WiderNet Project updates the information. The subscriber agrees to return or purchase the hard drive from the WiderNet Project.

The subscriber will provide training for local library staff, faculty and students in the use of the eGranary Digital Library. The WiderNet Project will assist or give suggestions in this regard. The subscriber should also encourage library staff and faculty to create new content for the eGranary Digital Library. The WiderNet Project will mirror this content on its server in the United States and deliver it to other subscribers.

The subscriber will maintain up-to-date administrative and technical contact information, which will be provided to The WiderNet Project for purposes of announcements and general contact.

The subscriber will provide semiannual reports on the use of the eGranary Digital Library to The WiderNet Project, including usage reports and Web server logs.

This agreement will terminate immediately upon breach of or non-compliance with any of its terms.

By Cliff Missen, Director
The WiderNet Project

(flip over and fill out)

By Subscriber Name _____
Organization _____

Organization Information

Organization Name _____
Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
City _____
State and ZIP _____
Country _____

eGranary Installation Location Information

of Students _____
of Faculty _____
of Computers _____

Administrative Contact

Honorary _____
First Name _____
Last Name _____
Job Title _____
Phone _____
E-mail Address _____

Technician Contact

Honorary _____
First Name _____
Last Name _____
Job Title _____
Phone _____
E-mail Address _____

Library Contact

Honorary _____
First Name _____
Last Name _____
Job Title _____
Phone _____
E-mail Address _____